

Wellington Art Club Exhibition

TERMS & CONDITIONS OF ENTRY

Please read these conditions carefully.

CRITERIA FOR ARTWORKS

Oil, gouache, acrylic paint, ink and watercolour are acceptable. Mixed media works using ink, pencil, pastel, crayon are also acceptable.

ELIGIBLE ARTWORK

- Entry is open to all members of Wellington Art Club.
- Open theme.
- A limit per artist of 4 large framed paintings (no size limit) and 2 small framed paintings, (maximum frame size 205mm x 255mm or 8' x 10')
- Work must be original and not infringe copyright. Reproductions, art class work will not be accepted.
- Work must not have been exhibited at the same exhibition venue within two years.
- Work will not be eligible for selection if presentation conditions are not met. The decision of selectors will be final and no correspondence will be entered into.
- All works must be for sale.

FEES

- There is a non-refundable entry fee of \$5 per large painting.
- Small paintings entry fee is \$2.50 per painting

PRESENTATION

- Work is to be framed to a professional standard.
- All watercolour paintings must have a mat to separate the painting from the glass.
- Paintings must have D rings and hanging cord.
- Each painting must have a **SWING TAG** and **LABEL**: with **Artist name**, **Title of work**, **Medium** and **Price**. This must correspond with the **entry form**.
 - Tie the swing tag to a cord with 10cm hanging length. Tape the end of the cord to the back of the frame at top mid-point. This will allow it to hang over to the front for cataloguing and then be tucked behind without showing.
 - Stick the **label** to the back of each work.

DIGITAL PHOTOGRAPHS OF PAINTINGS

Artists are **encouraged** to email to one or more images for advertising. These will be used for promotion.

- JPG must be of publishable quality (approx. 500KB)
- Send photos **as an email attachment** to: wellingtonartclub@gmail.com by **16 October 2020**
- Subject line: **Exhibition 2020 photos**
- Each JPG file name must be named in this format: **Bob Smith – Tui** (artist name – title)

EXHIBITING ARTIST'S PROFILE

- Please email with Subject line: **Artist Profile** to wellingtonartclub@gmail.com
- Your Artist's Profile is an up-to-date statement about yourself as an artist and viewable in a folder during the exhibition. Your profile should be typed on one A4 sheet. Put your name and contact details for prospective buyers. You might include your art experience, training, qualifications, awards, exhibition history, artistic motivation and include a photograph of yourself and your art works.

INSURANCE

- The exhibition organisers will take all reasonable care but Wellington Art Club will not be liable for any damage or loss of artwork during installation, display and de-installation of the exhibition.

COMMISSION

- Commission will be 15% of the selling price.
- Commission is due within 14 days of the close on exhibited works if sold after the exhibition.

RECEIVING DAY

Delivery: Friday 30 October 9am – 10am

Early or late entries will not be accepted.

COLLECTION DAY

- **Sunday 1 November between 4pm and 5pm** for unsold works Please do **not** uplift before 4 pm.

CHECKLIST

- Put your entry form into the green box at Wellington Art Club and pay entry fee by cash, cheque or online
- Post with entry form to WAC, 27 Chelsea Street, Miramar Wellington 6022
- Pay online direct credit to Wellington Art Club **03 0578 0903273 00**
- **Particulars: Your Name / Reference: Exhibition**
- Email Entry form to wellingtonartclub@gmail.com
- Entry forms must arrive no later than **5pm 16 October 2020**.
- Email photos to wellingtonartclub@gmail.com
- Attach a **swing tag**, which corresponds with your entry form, on a cord to the back of paintings.
- Attach or email your **Artist's Profile** (optional)
- Arrange your own insurance if you require it.
- Arrange works to be delivered on **Friday 30 October between 9am – 10am**.
- Arrange collection of unsold paintings on **Sunday 1 November between 4pm and 5pm**.